

Kalamazoo Regional Educational Service Agency (RESA)

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A. General Information

ISDs serve as a central support system for all public, charter and non-public schools that operate within their district. There are 57 Intermediate School Districts (ISDs) or Regional Education Service Agencies (RESAs) in the state of Michigan. No two are exactly alike. Each bases its work on the specific needs of its constituent public school districts. All offer leadership, programs, and services in the areas of instruction, career and technical education, special education, technology, and business related functions.

	FY 2014-2015			
Total Budget	\$	78,706,868	(note: excludes capital projects fund)	
Pupil FTEs		35,070.62		
ISD Employees		727		
Constituent Districts, PSAs, Nonpublic Schools		35		

B. Travel Information

As ISDs seek to provide leadership, programs and services to their constituents, staff seek out best practices, gain state and national educational perspectives, gather knowledge and skill levels that reflect the latest trends, innovations, and challenges. This requires more travel to conferences and trainings than you would typically experience in a K-12 school district.

The \$3,783.00 threshold for travel was not met by any K/RESA Administrator in FY 2014-2015

<i>Dates</i>	<i>Purposes</i>	<i>Locations</i>

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C. Contract Information

ISDs occasionally enter into contracts with vendors to perform specific services that would not be cost effective or reasonable for the ISD to provide on its own. ISDs must follow state requirements for seeking competitive bids on some purchases. Below are the contracts required to be reported under this section.

Subject Matter	Cost	Bid?	Signed by	Position	
Edustaff	Deb Wild Contracted YAP Principal	\$ 92,735.00	No	Holly Norman	Deputy Superintendent
Kalamazoo Cultural Center	Epic Center Lease EFA	\$ 32,148.00	No	Holly Norman	Deputy Superintendent
EPS	WoodsEdge Burglary Monitoring Service	\$ 35,000.00	No	Holly Norman	Deputy Superintendent
Kalamazoo Contractors	West Campus Toilet Renovations	\$ 84,259.00	Yes	Thomas Harwood	Deputy Superintendent
Tower Pinkster	West Campus Toilet Renovation Professional Design Services	\$ 80,400.00	No	Holly Norman	Deputy Superintendent
GRBS, Inc	Custodial Services	\$ 323,496.00	Yes	Thomas Harwood	Deputy Superintendent
Western Michigan University	Graduate Assistants for Early Education Classrooms	\$ 135,579.00	No	Laurie Montgomery	Assistant Superintendent
Kalamazoo Public Schools	Lakewood School Lease	\$ 200,000.00	No	Holly Norman	Deputy Superintendent
Modern Roofing	West Campus Roof Replacement Phase II	\$ 122,063.00	Yes	Thomas Harwood	Deputy Superintendent
Auxilio, Inc.	Settlement Agreement	\$ 65,000.00	No	Thomas Harwood	Deputy Superintendent
Eidex	Eidex FOCUS License	\$ 66,094.00	No	David Campbell	Superintendent
MiCase	Technology Services	\$ 65,598.40	No	Holly Norman	Deputy Superintendent
C/D/H	TRIG Data Services Collaboration Project Evaluation Services	\$ 79,440.00	No	Holly Norman	Deputy Superintendent

D. Contract Modification Information

Any contract modifications in excess of \$25,000 for the 2014-15 school year are detailed below.

Modification Description	Additional Amount	Revised Total	Signed by	Position	
Kalamazoo Public Schools	Head Start Classroom Leases (6 Rooms)	\$ 6,000.00	\$ 36,000.00	Holly Norman	Deputy Superintendent

E. Salary, Expense Account, & Supplemental Compensation Information

ISD employees are typically categorized by classification. All classifications are normally established according to demands of the position, level of responsibility, job functions performed, credentials and skills required, etc. Each classification falls into at least one established salary schedule, which takes into account such factors as seniority in position or in similar positions, comparison to similar jobs elsewhere in the community, cost of living factors, etc. In addition, some classifications require travel inside and outside of the ISD, attendance at meetings, and attendance at workshops and conferences. Expenses for these activities are strictly limited in a budget approved annually by the ISD Board of Education.

Employee			Salary	Exp. Acct.	Reimb. Exp.	Suppl. Comp.
Superintendent			\$ 186,394	\$ 8,200	\$ -	\$ 5,592
Deputy Superintendent			\$ 145,054	\$ 8,200	\$ -	\$ 8,466
Deputy Superintendent			\$ 140,054	\$ 8,200	\$ -	\$ 8,381
Assistant Superintendent			\$ 126,378	\$ 8,200	\$ -	\$ 8,148
Assistant Superintendent			\$ 126,378	\$ 8,200	\$ -	\$ 6,148
Director			\$ 113,282	\$ 4,300	\$ -	\$ 3,398
Director			\$ 113,282	\$ 4,300	\$ -	\$ 3,398
Director			\$ 113,282	\$ 4,300	\$ -	\$ 3,398
Director			\$ 113,282	\$ 4,300	\$ -	\$ 3,398
Director			\$ 113,282	\$ 4,300	\$ -	\$ 3,398
Director			\$ 113,282	\$ 4,300	\$ -	\$ 3,398
Director			\$ 103,736	\$ 4,300	\$ -	\$ 3,112
Director			\$ 103,736	\$ 4,300	\$ -	\$ 3,112
Director			\$ 99,269	\$ 4,300	\$ -	\$ 2,978
Administrative Monitors			\$ 95,947	\$ 1,000	\$ -	\$ -
Administrative Monitors			\$ 94,431	\$ 1,000	\$ -	\$ -
Principal			\$ 92,983	\$ 1,000	\$ -	\$ -
Principal			\$ 92,983	\$ 1,000	\$ -	\$ -
Principal			\$ 92,983	\$ 1,000	\$ -	\$ -
Principal			\$ 92,983	\$ 1,000	\$ -	\$ -

F. Fiber Optic/Cable Equipment & Operating System Software for Fiber Optic/Cable Equipment Networks

Many ISDs utilize fiber networks which benefit students and the community. These high capacity broadband networks interconnect districts, improve the delivery of Internet, instructional, and administrative resources while reducing over-all costs. Through partnerships, ISDs, local schools, county and other governmental units, and Central Police Dispatch (911), have access to fiber wide-area networks that are more affordable for all partners.

Fund Source	Vendor	Expenditures for Fiber Optic or Cable Equip. or OS Software			
General Fund	Q3 Technologies	\$4,870.00			

G. Public Relations, Polling, Lobbying, and Legal Services

The 57 intermediate school districts (ISDs) or regional educational service agencies (RESAs) were created by the legislature in 1962 to bring about quality and equitable educational opportunities to students and schools throughout the state. Because public education is funded and regulated by the state and federal government, it is necessary for ISDs to use some resources to fund activities that promote public accountability, research, and government communications. The guiding principle for all activities of this nature is to advocate for the children we serve.

Vendor	Services	Amount			
Schau, Cathie	Public Relations	\$1,152.50			
Karoub Associates	Lobbying	\$12,000.00			
Dykema Gooseett PLLC	Legal Services	\$7,367.10			
LaPoint and Butler PC	Legal Services	\$10,161.05			
Secrest Wardle Lynch Hampton Truex & Morley	Legal Services	\$1,716.39			
Thrun Law Firm PC	Legal Services	\$20,957.82			
Warner Norcross & Judd	Legal Services	\$234.00			

H. IRS Tax Form 1099s in Excess of \$25,000

Cost savings can often be realized by contracting with individuals for limited, specialized projects. For the fiscal year 2014-2015, the following projects and services were accomplished under contracts that exceeded \$25,000:

Name	Amount	Project(s)	Services
Edustaff, LLC (Partnership)	\$165,992.04	Substitutes	Teachers/Parapros
Kids International Home (LLC Single Member)	\$37,335.57	Great Start Readiness Program	Preschool

I. Certain ISD Expenditures

Every organization requires leadership. ISDs within the State of Michigan have been charged by the Governor and the Michigan Department of Education to communicate, train, support, and lead educational initiatives defined by the state and federal government. Most recently these include, but are not limited to, the following: No Child Left Behind, newly enacted high school graduation requirements, the Michigan School Improvement Framework, and the new Grade Level Content Expectations for the core subjects. ISDs are required by law to meet the individual and specialized needs of students within our region including the areas of Title I, Special Education, and Career and Technical Education.

	\$ Amount	% of Budget	
Administrative costs	\$ 1,119,519	1.4%	
Public Relations, surveys, polling, lobbying legal fees	\$ 201,692	0.3%	(Includes \$53,588 also reported in G. above)

J. Motor Vehicle Information

Because ISDs serve numerous districts, sometimes covering large geographic areas, certain vehicles might be provided for specific transportation needs.

Motor Vehicles	Purpose
1988 GMC Stake Van	Maintenance
1998 Chevy Van	Maintenance
2000 GMC Van	Maintenance
2001 GMC Van	Maintenance
2001 GMC Truck G2500 Van (Diesel)	REMC Delivery Van
2012 Ford Transit Van	REMC Delivery Van
2014 GMC Savanna Van	REMC Delivery Van